

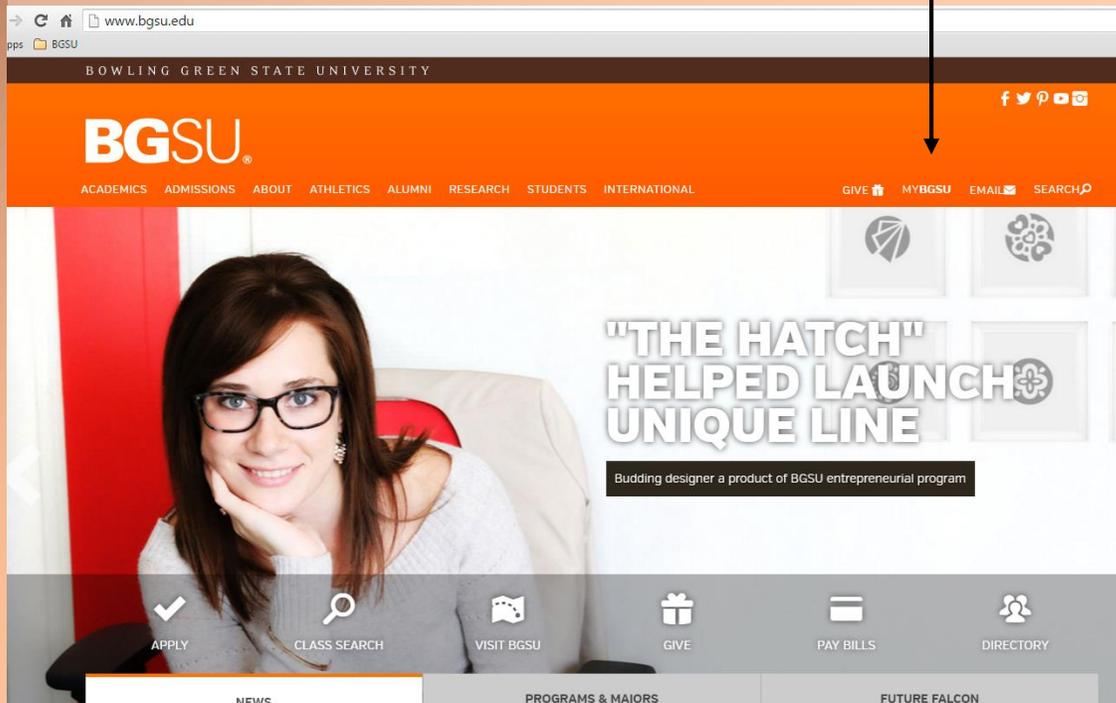


Ordering Textbooks

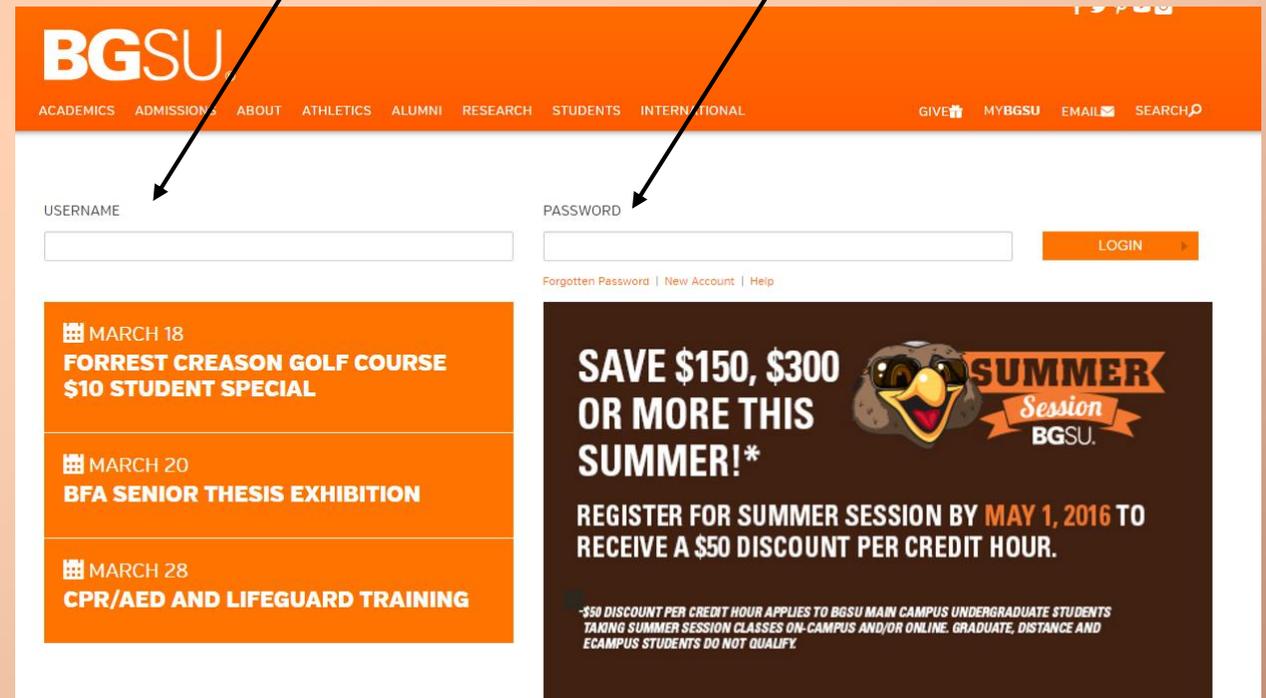
BGSU CCP Students

Log in to your My BGSU Portal

1. On the main BGSU Home Page Click on the **MyBGSU** tab to Log In to your personal account. Make sure you are on a reliable internet browser, we suggest Firefox or Google Chrome.



2. Enter your **username** and **password** to access your MyBGSU Student Portal



How To Access Your Booklist

3. After logging in, click on the **Student Center** icon.

MyBGSU. WELCOME STUDENTS EMPLOYEES HELP DESK ALERTBG QUICK LINKS SIGN OUT

CANVAS STUDENT CENTER EMAIL

TOOLS

- ADD/DROP CLASSES
- GRADES
- DEGREE AUDIT
- WORKNET: FIND JOBS AND INTERNSHIPS
- CLASS SEARCH
- SCHEDULE PLANNER
- ACADEMIC CALENDAR
- FOCUS: FIND YOUR CAREER

TO DO CHECKLIST
You have no items in your to-do list.

HOLDS
You do not have any holds.

4. A new window will appear, then click on the **Weekly Schedule** link.

Academics

Search Plan Enroll My Academics

Search For Classes

SHARE MY INFORMATION

This Week's Schedule

Class	Schedule
CLCV 2420-1001 LEC (10528)	TuTh 8:00AM - 9:15AM Eppler North 103
THFM 2750-1001 LEC (17241)	MoWeFr 1:30PM - 2:20PM Wolfe Center 211
THFM 2750-1002 REC (17616)	
THFM 3010-1001 STU (12207)	
THFM 4650-1001 LEC (17252)	MoWeFr 9:30AM - 10:20AM Wolfe Center 118
THFM 4900-1015 IND (13462)	
THFM 4900-1019 IND (15408)	

weekly schedule ►
enrollment shopping cart ►

Finances

My Account
Account Services

Financial Aid
View Financial Aid
Accept/Decline Awards

other financial... ►►

Holds
No Holds.

To Do List
No To Do's.

Enrollment Dates
Open Enrollment Dates

Advisor
Advisor Daniel Williams
details ►

Residence Life
Learning Communities

Course Catalog
Browse Course Catalog

How To Access Your Booklist

5. Once on the Weekly Calendar View of your Schedule, click on **LIST VIEW**.

My Class Schedule

Select Display Option List View Weekly Calendar View

<< previous week Week of 3/28/2016 - 4/3/2016 next week >>

Show Week of 03/29/2016 Start Time 8:00AM End Time 10:00PM refresh calendar

Time	Monday Mar 28	Tuesday Mar 29	Wednesday Mar 30	Thursday Mar 31	Friday Apr 1	Saturday Apr 2	Sunday Apr 3
8:00AM		CLCV 2420 - 1001 Lecture 8:00AM - 9:15AM Eppler Complex North 103		CLCV 2420 - 1001 Lecture 8:00AM - 9:15AM Eppler Complex North 103			
9:00AM	THFM 4650 - 1001 Lecture 9:30AM - 10:20AM Wolfe Center 118		THFM 4650 - 1001 Lecture 9:30AM - 10:20AM Wolfe Center 118		THFM 4650 - 1001 Lecture 9:30AM - 10:20AM Wolfe Center 118		
10:00AM							
11:00AM							
12:00PM							
1:00PM	THFM 2750 - 1001 Lecture 1:30PM - 2:20PM Wolfe Center 211		THFM 2750 - 1001 Lecture 1:30PM - 2:20PM Wolfe Center 211		THFM 2750 - 1001 Lecture 1:30PM - 2:20PM Wolfe Center 211		
2:00PM							
3:00PM							
4:00PM							
5:00PM							
6:00PM							

6. In List View calendar, click the yellow **Book List** button. It will open a new window, so make sure your pop-up blocker is off!

My Class Schedule

Select Display Option List View Weekly Calendar View **Book List**

Spring Semester 2016 | Undergraduate | Bowling Green State University

Class Schedule Filter Options

Show Enrolled Classes Show Dropped Classes Show Waitlisted Classes **filter**

CLCV 2420 - Great Roman Minds

Status	Units	Grading	Grade	Deadlines
Enrolled	3.00	Graded		

Class Nbr	Section	Component	Days & Times	Location	Instructor	Start/End Date
10528	1001	Lecture	TuTh 8:00AM - 9:15AM	Eppler North 103	Philip Peek	01/11/2016 - 04/29/2016

Campus: Main Campus Instruction Mode: In Person

Notes: Class Notes Combined with CLCV 4860

THFM 2750 - Arts Management I

Status	Units	Grading	Grade	Deadlines
Enrolled	3.00	Graded		

Class Nbr	Section	Component	Days & Times	Location	Instructor	Start/End Date
17241	1001	Lecture	MoWeFr 1:30PM - 2:20PM	Wolfe Center 211	Aimee Reid	01/11/2016 - 04/29/2016
17616	1002	Recitation	Arrange with Instructor	Main Campus - Bowling Green	Aimee Reid	01/11/2016 - 04/29/2016

Campus: Instruction Mode:

The Book List

The screenshot shows a web browser window with the URL `bgsu-pc.verbasoftware.com/compare/1?trm=SPRING%2016&cid=10528%2C12207%2C13462%2C15408%2C17241%2C17252%2C17616%2C`. The page displays a list of books for comparison, including 'AENEID OF VIRGIL', 'EROTIC POEMS', 'GOLDEN ASS', 'METAMORPHOSES (TRANS SIMPSON)', and 'POT OF GOLD+OTHER PLAYS'. A modal notice is overlaid on the page, containing the following text:

BEFORE YOU BEGIN, PLEASE CONSIDER THE FOLLOWING:

Not all textbook sources are created equal! The total VALUE of a purchase goes beyond simply the textbook sticker price and considers other factors including shipping cost, convenience, and service.

Below are the TOP TEN reasons to consider the BGSU Bookstores' Value Advantage FIRST, before you start comparing prices and consider where to buy your books:

1. Guaranteed to get the right edition, version, and book for your class
2. Instant and hassle-free refunds or exchanges (within policy guidelines)
3. Most choices from one source – free eBooks, rentals, eTextbooks, used and new books
4. Price Match Guarantee with local bookstores
5. Instant pickup at store – save on shipping and get your book right away.

At the bottom of the modal is a green button labeled **BEGIN PRICE COMPARISON**. A red 'X' icon in the top right corner of the modal indicates a close button. Two black arrows point from the text on the right towards the 'X' icon and the 'BEGIN PRICE COMPARISON' button.

7. In the new window, this notice will appear before you can view your book list. Please read through the notice to see how ordering text books from BGSU is the best choice for you.

After you have read through the notice, click on the green Begin Price Comparison button or X out of the window.

The Book List

8. The book list is split up by the courses you are taking and by what books your professor has required for the course.

RESELECT COURSES | STORE HOME | CONTACT STORE | PRINT BOOKLIST | 0 ITEMS IN CART | CHECKOUT

ECON 2020 (11106 - ALAMINA ABIYE)

PRINCIPLES OF MICROECONOMICS & MINDTAP AC
BY MANKIW
9781305429161
REQUIRED

MINDLINK FOR MINDTAP ECONOMICS 6 MO. ACC
BY MANKIW
9781305096554
OPTIONAL

PRIN. OF MICROECONOMICS TEXT (LOOSELEAF)
BY MANKIW
9781305081673
OPTIONAL

PRINCIPLES OF MICROECONOMICS & MINDTAP AC
BY MANKIW

FROM ECON 2020 (11106 - ALAMINA ABIYE)

PRINCIPLES OF MICROECONOMICS & MINDTAP AC
AUTHOR: MANKIW
ISBN: 9781305429161
STATUS: REQUIRED
EDITION: 7
COPYRIGHT: 2015

FROM BGSU

\$145.00
+ ADD TO CART

BGSU NEW
Consider the BGSU Bookstore's Value Advantage and all aspects of your purchase when choosing your textbooks, including shipping costs, convenience, and service.

HASSLE-FREE RETURNS!

9. On the right hand side it shows you the prices of the textbook offered by BGSU.

As a CCP student you need to order the required textbook from BGSU.

10. Click + Add to Cart to continue purchasing the textbook. It will then be added to your cart until you are ready for check out.

The Book List

11. The **Required** books are what your professor asks you to have for the course.

As a CCP student you need to order the required textbook from BGSU.

ECON 2020 (11106 - ALAMINA ABIYE)	
	PRINCIPLES OF MICROECONOMICS&MINDTAP AC BY MANKIW 9781305429161 REQUIRED
	MINDLINK FOR MINDTAP ECONOMICS 6 MO. ACC BY MANKIW 9781305096554 OPTIONAL
	PRIN.OF MICROECONOMICS TEXT (LOOSELEAF) BY MANKIW 9781305081673 OPTIONAL
	PRINCIPLES OF MICROECONOMICS&MINDTAP AC BY MANKIW 9781305245617 ALTERNATE EDITION

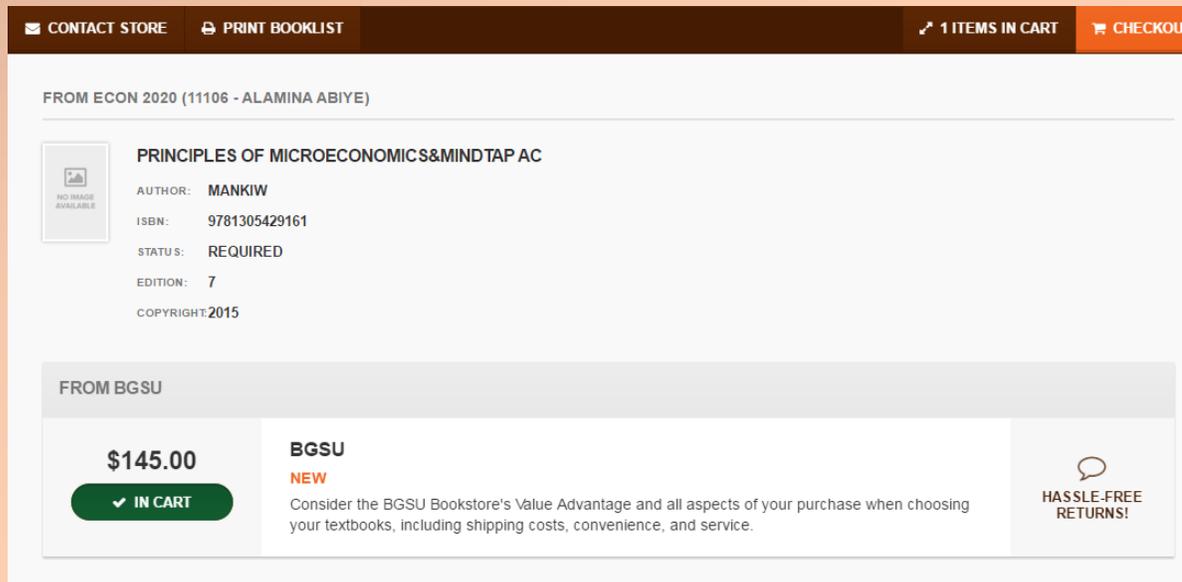
CCP Funds only pay for required texts. Alternates will be used to fill orders only when the required item is not available. Do not order alternate versions.

12. The **Optional** books are supplemental readings the professor may ask you to read.

Alternate Editions are older or newer editions of the required book that the professor says would also work

Checking Out

12. Once you have added your Required textbook(s) to your shopping cart. Double check you have everything by clicking **items in cart**.



CONTACT STORE PRINT BOOKLIST 1 ITEMS IN CART CHECKOUT

FROM ECON 2020 (11106 - ALAMINA ABIYE)

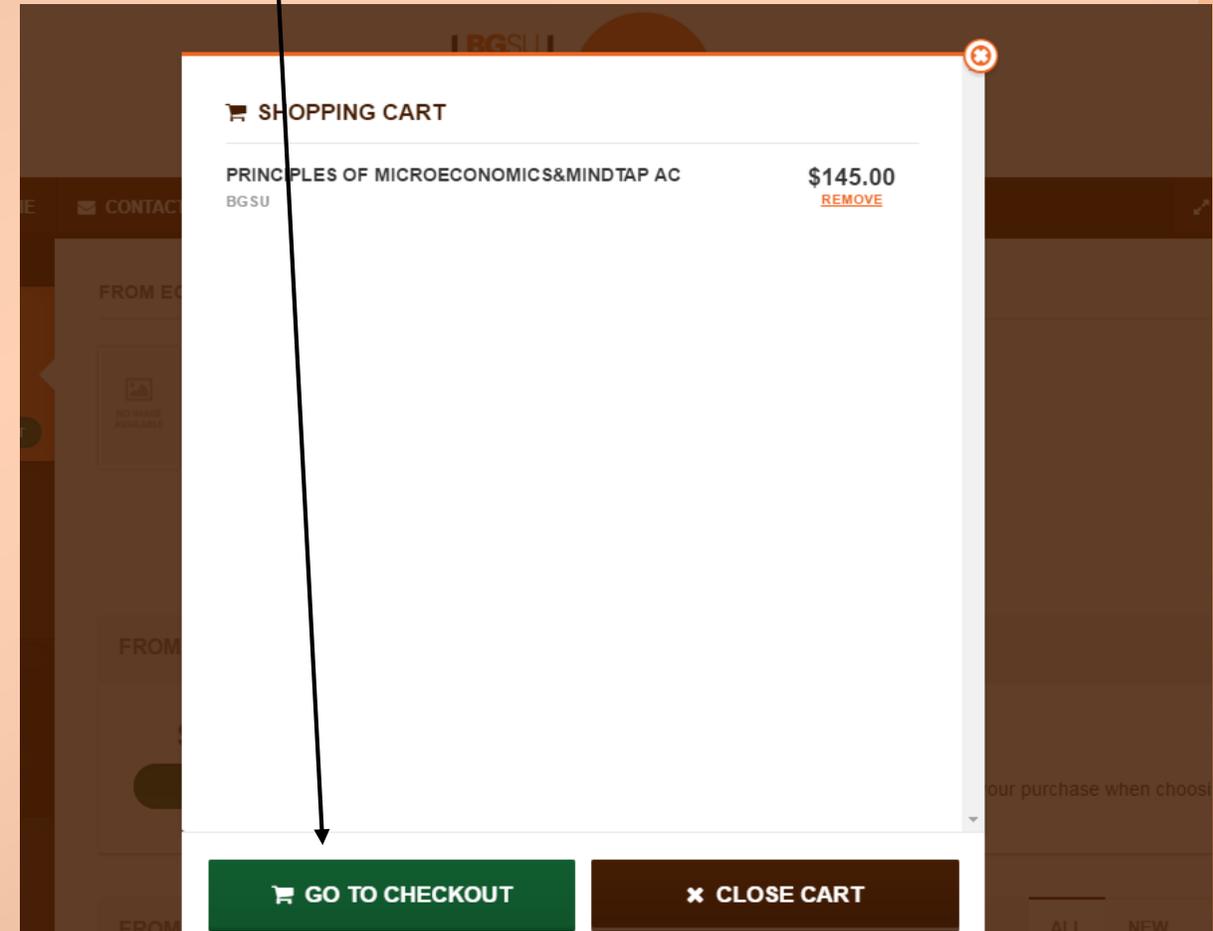
 **PRINCIPLES OF MICROECONOMICS&MINDTAP AC**
AUTHOR: MANKIW
ISBN: 9781305429161
STATUS: REQUIRED
EDITION: 7
COPYRIGHT: 2015

FROM BGSU

\$145.00 **BGSU**
NEW
Consider the BGSU Bookstore's Value Advantage and all aspects of your purchase when choosing your textbooks, including shipping costs, convenience, and service.

IN CART **HASSLE-FREE RETURNS!**

13. Your shopping cart will appear so you can alter it if need be. Otherwise, click on **Go to Checkout**.



SHOPPING CART

PRINCIPLES OF MICROECONOMICS&MINDTAP AC \$145.00
BGSU REMOVE

GO TO CHECKOUT **CLOSE CART**

Checking Out

14. This screen will appear. Please read the Note. As a CCP Student you should only be ordering from the BGSU Bookstore. Click on the green **Checkout From Retailer** button. A new window will pop-up. Make sure pop-ups are still unblocked.

← BACK TO SHOPPING

NOTE: If you have anything in your cart from a non-BGSU Bookstore vendor, BGSU Bookstore will not be responsible for the item(s) purchased from that retailer, including customer service and returns or refunds. Please check to see that the materials are the correct edition, have all ancillary materials (CD's, lab books, etc.) included and you've validated the shipping date.

1	BGSU	1 ITEMS	\$145.00 TOTAL
---	------	---------	----------------

[CHECKOUT FROM RETAILER](#)
(OPENS NEW TAB OR WINDOW)

PRINCIPLES OF MICROECONOMICS&MINDTAP AC NEW	\$145.00
--	----------

Checking Out

The screenshot shows a bookstore cart page. At the top, there are navigation links: 'Back to Bookstore Home', 'Athletics Home', a search bar, and '1 item, subtotal \$145.00'. Below this is a secondary navigation bar with links for 'Faculty', 'Gifts', 'Supplies/Bags', 'Technology', 'MyBG Points', 'Textbooks', and 'Log Out'. The main content area is titled 'Cart' and includes a 'Help' link. It displays 'Item Count: 1' and a 'Cart Total: \$145.00' with a note that the total is calculated at the highest current price. There are 'Continue Shopping' and 'Continue Checkout' buttons. A section titled 'Course Materials' contains a table with columns: Author, ISBN, Usage, Preference, Used Price, New Price, QTY, and Remove. The table lists 'SPRING 16: ECON 2020' with details: Section: 11106 | Location: | Instructor: Alamina Abiye | Course ID: 11106. Below this is the book title 'PRINCIPLES OF MICROECONOMICS&MINDTAP AC' and a row for 'MANKIW' with ISBN 9781305429161, Usage 'REQUIRED', Preference 'New Only', Used Price '\$145.00', QTY '1', and a 'Remove' link. At the bottom of the page, there are additional navigation links: 'Faculty', 'Gifts', 'Supplies/Bags', 'Technology', 'MyBG Points', 'Textbooks', 'Login', 'Athletics Home', 'Apparel', and 'Privacy Policy & Disclaimer'.

Author	ISBN	Usage	Preference	Used Price	New Price	QTY	Remove
SPRING 16: ECON 2020 ×							
Section: 11106 Location: Instructor: Alamina Abiye Course ID: 11106							
PRINCIPLES OF MICROECONOMICS&MINDTAP AC							
MANKIW	9781305429161	REQUIRED	New Only ▼	\$145.00		1	×

16. Double check that you have the amount you need and everything matches for what class you are ordering for. Continue to checkout

15. This example is only sold as a new copy. When the option is available choose **Used Preferred** for your copy.

Checking Out

Back to Bookstore Home Athletics Home Search 1 item, subtotal \$145.00 Log In

Faculty Gifts Supplies/Bags Technology MyBG Points Textbooks Log Out

Cart > Update Action Preferences Help

Order Preferences

If an instructor changes course materials before an order is processed, we will remove unnecessary items.
However, for materials your instructor adds, please select your preference:

Course	Section	Professor	Order Update Action	Preference
ECON 2020	11106	Alamina Abiye	Add All Materials ▼	Used Preferre ▼

I understand that by allowing the bookstore to modify my order based on my instructors' actions, the final total of my order may be increased from that being quoted at this time.

Continue Checkout

• Initial order totals for TEXTBOOKS are based on new book prices. However, if "Used Preferred" is selected and used books are available, the total cost of the final order will be less when fulfilled.

• Customer accounts are not charged until the order is physically processed.

• PRICE AND AVAILABILITY ARE SUBJECT TO CHANGE. Reserve, buy, or rent early for best prices.

Faculty Gifts Supplies/Bags Technology MyBG Points Textbooks Login Athletics Home Apparel
Privacy Policy & Disclaimer
1.1.A

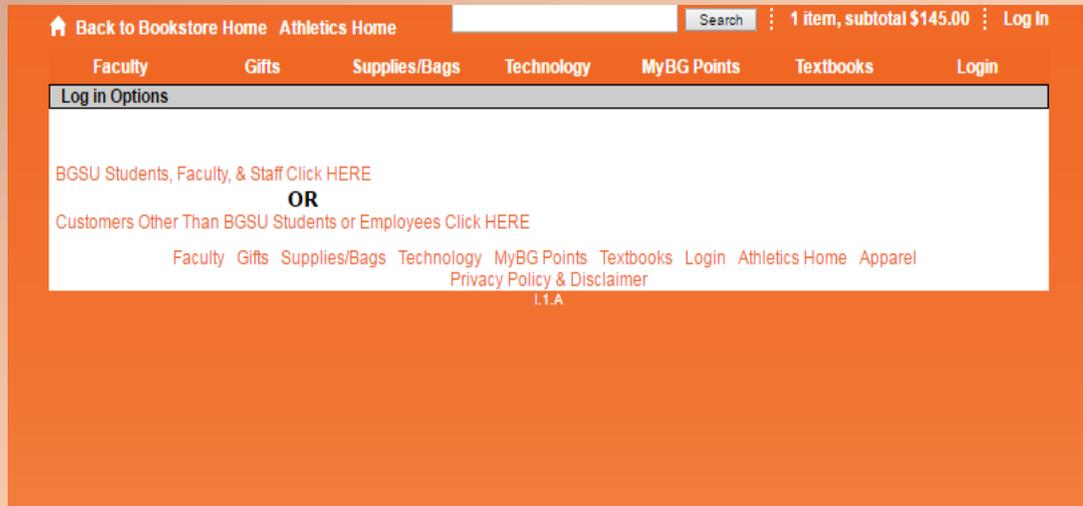
17. For the **Order Update Action** select the **Add All Materials** option.

18. For **Preference** always click **Rental Preferred**. If renting is not an option for the book click **Used Preferred** to ensure the best price option.

19. Check the box after reading and agreeing to terms.

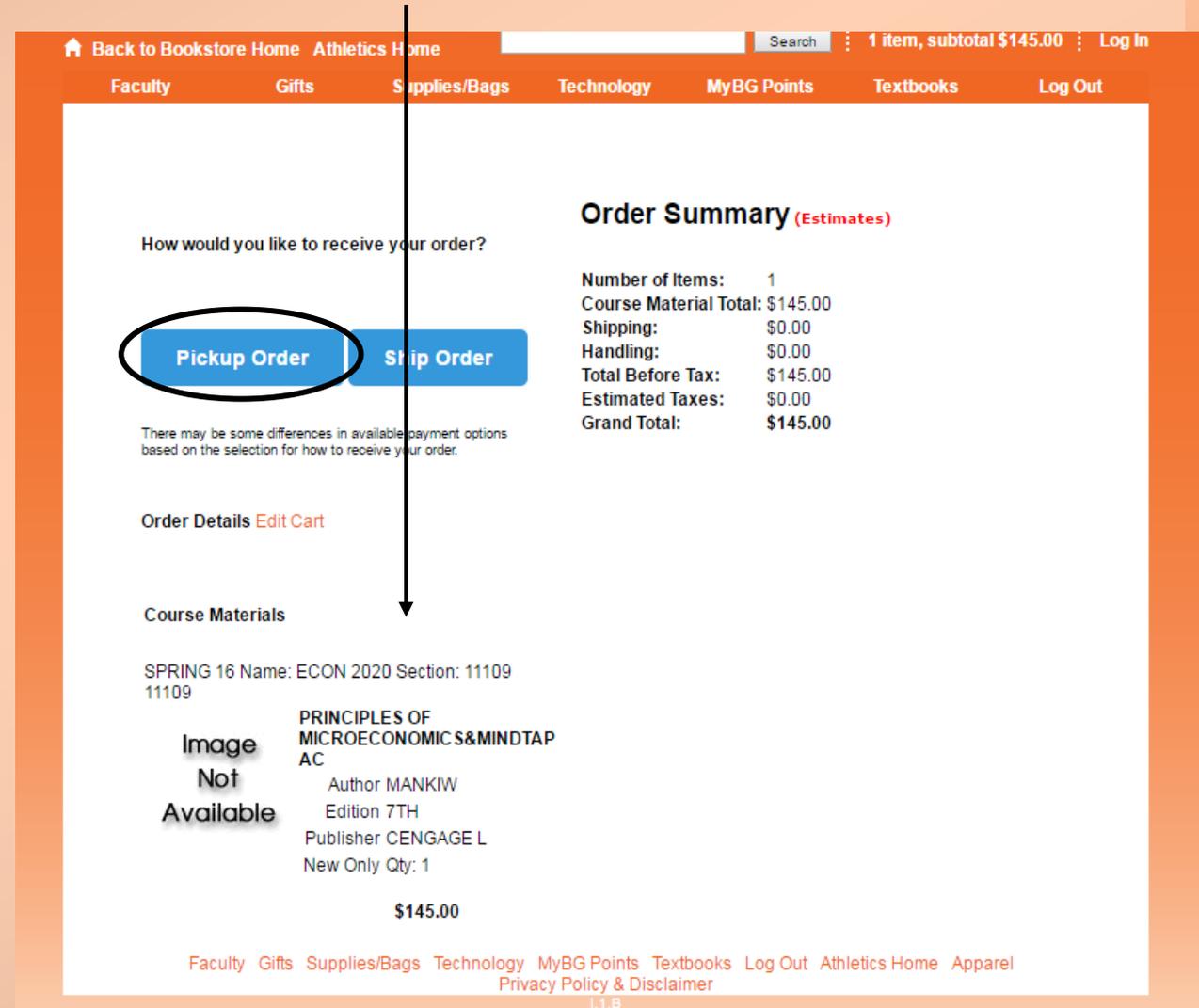
Checking Out

20. Once you continue checking out, this screen will appear for you to login again. Select **BGSU Students, Faculty & Staff Click Here**. Login to your mybgsu account to verify it is you.



22.. Now choose how you are to receive the order. Select **Pickup Order**, it will be available for pick up in the Firelands Campus.

21. Double check that all the order details are correct.



Checking Out

23. This screen will appear after you choose **Pickup Order**. Double check the **Billing Address**.

24. For delivery method, choose **PickUp Firelands** in the drop down box. The Payment Option will appear on the right hand side.

25. Select the payment type in the drop down box as **CCP**.

26. Don't forget the 10 Digit of your BGSU ID number on your BGSU ID Card.

How would you like to receive your order?

Pickup Order

Ship Order

There may be some differences in available payment options based on the selection for how to receive your order.

Address Info

Billing Address Change Residential Address? Yes
Freddie Falcon
Bowen Thompson Student Union
Bowling Green, OH 43402-
United States
Phone: 419.555.6666
textbooks@bgsu.edu
Student ID: 0021486853

Delivery Method

Show Shipping Policy

PickUp at Firelands est. \$0.00 ▼

Order Details Edit Cart

Course Materials

SPRING 16 Name: ECON 2020 Section: 11106
11106

Image
Not
Available

PRINCIPLES OF
MICROECONOMIC S&MINDTAP
AC
Author MANKIW
Edition 7TH

Order Summary

Number of Items: 1
Course Material Total: \$145.00
Shipping: \$0.00
Handling: \$0.00
Total Before Tax: \$145.00
Estimated Taxes: \$9.79
Grand Total: \$154.79

Payment Options

Apply a promo code:

Payment Type: CCP ▼

Account
Number:

This box must be checked. By checking this verification box I authorize the use of my funds to pay for books and/or supplies. WHEN USING THIS OPTION, PLEASE ENTER THE 10 DIGITS OF YOUR BGSU ID NUMBER ON YOUR BGSU ID CARD.

Order
Comments:
(Optional)

Current: 0 | Remaining: 200 | Maximum: 200

Submit Order

Completing Your Order

- Make sure to write down your order number and take your Student ID with you to Firelands Pick-up at the Firelands Bookstore, Firelands Campus, Huron, OH .



Go Falcons!